

# **SMT.A.A.A. GOVT. P.G. COLLEGE KALKA**

## **Minutes of IQAC Meeting**

A Meeting of IQAC was held in Principal office on dated 13/12/2022 .The agenda of meeting was as follow.

1. Status of syllabus Completed till 15/12/2022.
2. Internal Audit of various cells & departments.
3. Status report of Activity Organized till 15/12/22
4. Report & decision on MOU'S.
5. S.O.P Related to internal Assessment
6. Feedback of students for a odd semester of session 2022-23.
7. Research paper published /paper presented during the odd semester of session 2022-23.
8. Nature of Grant received & status of Grant utilized till date.

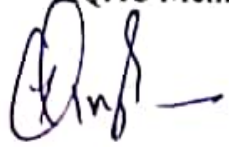
After discussing the whole regarding the above agenda, the following decisions were taken

1. All the teachers will submit the status of syllabus completed for odd semester to Mrs. Anu Dahiya latest by 20/12/22.
2. For Internal audit of college committee will be constituted by the Principal who will Audit each & every department /cells/clubs of the college by 05/01/22 for the Session 2017-18 ,2018-19 , 2019-20 , 2020-21, 2021-22 .
3. All the Conveners of various society /cells /clubs are directed to submit the relevant documents regarding activities conducting in odd semester Dr. Ragini latest by 25/12/22
4. All the HOD'S are directed to take the initiatives to have MOU'S in their respective department.
5. SOP'S regarding the Internal Assessment will be displaced by the University cell.
6. Regarding Feedback the chief Mentor is hereby directed to consult the IQAC In charge for taking Feedback of students.
7. All Teachers are here by directed to submit their latest profile to Dr. Ragini (with relevant proof & web links for publication) by 28/12/2022.


8. Establishment Clerk of the College is hereby directed to submit the status of grants received & utilized for the session 2022-23.

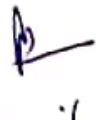
The Meeting was concluded by votes of thanks.

IQAC Members

 (Jaspalsingh)


 (Sushil Kumar)

 (Anjana)

 (Chandan Kumar)

Bindu (Dr Bindu Rani)

Neeraj Kumar (Neeraj)

  
Principal  
Govt. College  
KALKA (Panchkula)